

# Announcement

**ACTION ON DISABILITY AND DEVELOPMENT INDIA (ADD India)**

4005, 19<sup>th</sup> Cross, Banashankari 2nd Stage, Bangalore 560 070

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## **An opportunity in ADD India**

ADD India is a resource and training agency which pioneered the idea of self-help groups of persons with disabilities in villages and mainstreaming disability 33 years ago. Over the years, it has successfully equipped over 180 NGOs to work with over 100 thousand persons with disability to improve their quality of life. ADD India works with partner NGOs and Organization of Persons with Disabilities (OPDs) in south India.

### **ADD India is looking for an Executive Director.**

The incumbent will be responsible and accountable for the entire operation of the organization. The Executive Director shall work in association with the Senior Management team (SMT) and all decisions shall be taken by him /her in consultation with the team.

The Director shall be responsible for Program development and delivery; Management and Governance; Communication and fundraising; Finance and administration; Human resource development and documentation.

The person will be based in Bangalore and he/ she should be willing to travel to projects and partners in rural areas...

The remuneration would be basic salary plus benefits, negotiable. The remuneration will be commensurate with experience, expertise and aptitude.

Expected qualifications:

Essential

1. Educational qualifications: Preferably Masters in social work/ development studies / human rights and law

2. 10 years of working with persons with disabilities with focus on inclusive community development practices or 10 years' experience in the development sector with empowerment of marginalized people as the focus.
3. Expertise in:
  - Project Management, Reporting to funders;
  - Project Development including budget and proposal writing;
  - Communication and Fundraising;
  - Participatory planning and development processes.
4. Demonstrable Record:
  - To work as a member of teams;
  - To build teams in the organization and in the community;
  - To learn and to share.
5. Excellent written and spoken communication skills in English, Computer and also at least in one south Indian language.

Desired:

6. In-depth understanding of:
  - the United Nations Convention on the Rights of Persons with Disabilities, Rights of Persons with Disabilities Act 2016, Mental Health Care Act 2017 and the National Trust Act;
  - Community based Rehabilitation and Inclusive Development;
  - latest policies and programs, legislation in different sectors such as Education, health, social protection and persons with disabilities.

Preferred Age Group: 45 to 55 years.

ADD India follows an Equal Employability Policy and therefore encourages persons with disabilities particularly women with disabilities, members with other intersectional identities to apply for the post.

Accessibility & Reasonable Accommodation:

Adhering to the equal employability mandate, ADD India, fully respects the duty to ensure an accessible work environment and will accommodate the specific requirements of individuals due to their identities (particularly persons with disabilities) on a case-to-case basis and based on the request of the individual.

Persons interested may send their Resume within 15 days to ADD India at the address given above or by email: [venkatesh.bala@gmail.com](mailto:venkatesh.bala@gmail.com) Persons short listed would be contacted by us. Thank you.